

# **LAKE TRAVIS ELEMENTARY PTA**

*General Meeting  
Tuesday, November 9, 2010  
Lake Travis Elementary School*

*Call to Order - 6:00 p.m.*



# MEETING AGENDA

- Welcome – *Jeff Linn*
- Call to Order – *Jeff Linn*
- Confirmation of Quorum – *Erin Leon*
- Pledge of Allegiance – *Jeff Linn*
- Acceptance of Minutes from 12 October 2010 – *Lisa Berneburg*
- Report of the Treasurer – *Tina Berrum*
- Report of the Executive Board – *Jeff Linn*
- Report of the Vice Presidents
  - Membership – *Erin Leon*
  - Fundraising – *Shannon Blacklock*
- Report of Standing Committees - *Committee Chairpersons*
- Principals Report – *Karen Miller-Kopp*
- Announcements – *Jeff Linn*
- Adjournment – *Jeff Linn*

# ACCEPTANCE OF MINUTES

*- Lisa Berneburg, Secretary*

- Minutes of LTE PTA General Meeting
  - 14 September 2010 - on-line
  - [lte.my-pta.org](http://lte.my-pta.org) => files => minutes
- Motion
  - Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on October 12, 2010.
  - Second
  - Questions/Discussion
  - Vote
- All minutes are being posted on the web at

[lte.my-pta.org](http://lte.my-pta.org)



# TREASURER's Report – *Tina Berrum*

## Financial Summary - Q1 FY 2010-2011

- Q1: 01 Jul 2010 initial balance \$ 51,300
- Q1 Grant \$13,900    Expense \$17,200    Income \$15,200
- Q1: 30 Sep 2010 balance \$ 49,300
- Oct Grant \$ 1,500    Expense \$ 6,600    Income \$14,000
- Q2 (partial) Oct 31 2010 balance \$ 57,600

### – Funds Allocated, pending Disbursement

- Uncleared checks (LTISD, TXPTA, misc.) \$ 1,700
- Class T-Shirts inventory \$ 4,300
- Mini-grants Approved, unfunded \$ 4,100
- SpiritWear, SchStore inventory \$ 2,000
- Fall Catalog Sale inventory \$ 5,600

**Available Funds = \$ 40,000**

## Detail Summary – FY 2010-11 Mini-grants

– Total Grants funded YTD

**\$ 18,000**

- Podcast Audio/Video Equipment & Cart
- Scholastic News – English/Spanish
- Weekly Reader News & Science
- Math Manipulatives & Visual Aids
- The Trait Crates; Sort & Check Learning
- Corkboard & Whiteboards
- TI-15 Calculators
- Audio Listening Centers
- Spanish Dictionaries
- Book Boxes

# REPORT OF THE EXECUTIVE BOARD

*- Jeff Linn, President*

- Executive Board met on October 25<sup>th</sup> with quorum present at the meeting.
- Actions Taken not Requiring Further Action of PTA:
  - Voted volunteer and staff of the month (Dec-10) recognition
- Actions Taken Requiring Further Action of PTA:
  - None
- 25 Oct meeting:
  - Reviewed Track & Field preparation
  - Began long-range Spring Carnival planning



# Report of Vice President, Membership

## - Erin Leon

- 2010-2011 Fall Membership Totals:
  - Total Members: 10/15/2010 532
  - ***Record Year : Up 25% from this time last year ! !***
  - Faculty/Staff: 100% of Faculty; 90% of Staff
  - Membership cards distributed
- 24 subsequent members count in Spring Total
  - PTA Dues -- \$12 per family; \$6 individual
  - Membership Open to Parents, Grandparents, Friends, Neighbors -- Anyone with an Interest in the Education and Welfare of our Children!!!



# REPORT OF VICE PRESIDENT, FUNDRAISING

- *Shannon Blacklock*

- Fall Catalog Sales Event – *Elishia Vandehey, Chair*
  - Income \$ 10,600, plus \$ 2,000 on-line, Fri 15 Oct: \$ **12,400**
  - Net Profit for LTE: **\$ 6,800**
- Chick-fil-A Spirit Night – *Alysis Transou* – 10/6: **\$290** 11/3: **\$150**
- Fuss Free – *Shannon Blacklock* – On-going, as of Fri 8 Oct – **\$1,400**
- Box Tops – *Maria Turner* – **\$ 350**
- **Fundraising Total YTD: \$ 9,000**

## WANTED: CARNIVAL & SILENT AUCTION VOLUNTEERS!!!

- Spring Carnival – *Shannon Blacklock, Chair* – Saturday, April 9<sup>th</sup>
- Silent Auction – *Holly Dobson, Chair* – Sat., April 9<sup>th</sup>
- On-line schedule to be available 7 Dec.



# REPORT OF STANDING COMMITTEES

- Volunteers Chair – *Oneida Gonzalez*
  - Total volunteer hours for September: 2,800
  - Year to Date Volunteer Hours: 5,400
  - Total volunteers registered (via forms): 195
- Volunteers/Staff of the Month for November
  - *Elishia Vandehey, Jeri Smith; Mike Villegas*
- Volunteers/Staff of the Month for December
  - *Lene Al-Rashid, Shay Rathburn; Maria Soto-Portillo*
- NEW Best Club Members (100 hours total):
  - *Nicole Alexander      Holly Dobson      Oneida Gonzalez*
  - *Erin Leon              Amy Liardon      Sam Spradling*
  - *Elishia Vandehey*
- IMPORTANT: Log your volunteer hours !!!
  - [v-volunteer.com](http://v-volunteer.com)      -OR-      [lte.my-pta.org](http://lte.my-pta.org)
  - or e-mail Oneida Gonzalez      [oneigonzalez@austin.rr.com](mailto:oneigonzalez@austin.rr.com)
  - Nominations for Volunteer and Staff of the Month – to Oneida Gonzalez



# REPORT OF STANDING COMMITTEES

- Communications – *Ashley Wade and Paloma Rodriguez-Valencia*
  - Register on-line at: [www.lte.my-pta.org](http://www.lte.my-pta.org)
  - Members can now sign up online for events! You can sign up to work with a friend or pick the job that you want to do, rather than be placed by the chair.
  - Paper responses are being manually entered onto the website by the event chair.
  - *Current on-line sign-up for events & opportunities*
    - LTE Book Fair Week 15-19 Nov.
    - Challenge Lab
    - Friday Feast Thu 18 Nov.
  - PTA newsletter out sent once a month on 1<sup>st</sup> Tuesday.



# REPORT OF STANDING COMMITTEES

- Health & Welfare – *Amy Liardon*
  - Track and Field Days – **SUCCESSFUL!!!**
    - Tuesday, 10/26 – Pre-K
    - Tuesday, 10/26 – Kinder & 1<sup>st</sup> grade
    - Wednesday, 10/27 – 2<sup>nd</sup> & 3<sup>rd</sup> grade
    - Thursday, 10/28 – 4<sup>th</sup> & 5<sup>th</sup> grade
- Hospitality – *Holly Dobson*
  - **Our next “Friday Feast” will be Thu, November 18th**
  - **hosted by 5<sup>th</sup> grade parents - Soup & Salad Bar Theme!**
  - Sign up on-line: [lte.my-pta.org](http://lte.my-pta.org)



# REPORT OF STANDING COMMITTEES

- Squire Booster Club – *Karina Machnacki*
  - Spirit Wear: new shirts in stock; now taking orders for Red-and-Black tie dye t-shirts
  - School Store open Fridays during lunch hours 11am-1pm! Two \$600 days, in October
  - Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride!

# REPORT OF THE PRINCIPAL

*- Karen Miller-Kopp*

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# ANNOUNCEMENTS

- **November:**

- 11/3 – Chick-Fil-A Spirit Night – 3:00 – 10:00p
- 11/8 – 2<sup>nd</sup> grade Field Trip
- 11/9 – PTA General meeting at 6:00pm
  - ***5<sup>th</sup> grade Music Performance***
- 11/12 – Kindergarten Field Trip
- 11/15-19 – Book Fair Week
- 11/16 – Language Arts Night at LTE
- 11/17 – Parents & Kids Thanksgiving Lunch
- 11/18 – Friday Feast on Thursday
- 11/19 – Nov. Birthday Celebration 2:30p – School's Out Thanksgiving 2:45p
- 11/22-26 – Thanksgiving Holiday week

- **December**

- 12/7 – 3<sup>rd</sup> grade Field Trip
- 12/10 – Holiday Breakfast for LTE Staff
- 12/14 – PTA General meeting at 6:00p
  - ***Choir Holiday Concert***
- 12/15 – PTA Shop the Market
- 12/17 – Dec. Birthday Celebration 2:30p – School's Out for Christmas 2:45p
- 12/20-24 – Christmas Break, week 1
- 12/27-31 – Christmas Break, week 2



# ADJOURNMENT

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