

LAKE TRAVIS ELEMENTARY PTA

MINUTES

General Meeting

Tuesday, November 13, 2012

Lake Travis Elementary School

Call to Order - 6:00 p.m.



MEETING AGENDA

- Welcome – *Karen Miller-Kopp*
- Call to Order – *Melissa Nelson*
- Confirmation of Quorum – *Karina Machnacki*
- Pledge of Allegiance – *Melissa Nelson*
- Acceptance of Minutes from October 9, 2012 – *Kim Cook*
- Report of the Treasurer – *Liz Morrow*
- Report of the Executive Board – *Melissa Nelson*
- Report of the Vice Presidents
 - Membership – *Holly Dobson*
 - Fundraising – *Carla Stoltman*
- Report of Standing Committees - *Committee Chairpersons*
- Principal' s Report – *Karen Miller-Kopp*
- Announcements – *Melissa Nelson*
- Adjournment – *Melissa Nelson*

ACCEPTANCE OF MINUTES

- Kim Cook, Secretary

- Minutes of LTE PTA General Meeting
 - October 9, 2012 - available on-line
- Motion
 - KELLY CARSON-Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on October 9, 2012.
 - SHANNON EKLUND-Second
 - NO-Questions/Discussion
 - Vote-APPROVED
- All minutes are being posted on the web at for review

lte.my-pta.org



TREASURER'S REPORT – *Liz Morrow*

- **ENDING BALANCE 11-12-12**

CHECKING: \$93,553.33

- **INCOME**

BOOSTER CLUB - \$2788.29 (includes class shirts, spirit wear, and school store)

FUNDRAISING INCOME – Cookie Dough = \$22,144.00 (we keep 40%), Donations/
Fuss Free = \$900.00, Total = \$23,044.00

TOTAL INCOME - \$26,433.29

- **EXPENSES**

OPERATING EXPENSES - \$1,964.63 (Membership Dues, Office, and training)

SERVICE EXPENSES - \$320.00 (Hospitality – teacher appreciation lunches)

TOTAL EXPENSES - \$3,730.85

{OPERATING BUDGET 2012-13 APPROX \$65,000}



REPORT OF THE EXECUTIVE BOARD

- Melissa Nelson, President

- Executive Board met on October 29th, with quorum present.
- Actions taken not requiring further action of PTA:
 - We agreed to pay for the refreshments that were served to our wonderful Veterans on Monday.
 -

Report of Vice President, Membership

- *Holly Dobson*

- 2012-2013 Membership Drive Totals:
 - Total Members: 420
 - Faculty/Staff Members: 100% Faculty, 85% Staff
 - Membership Cards have been distributed. Contact Holly Dobson if you did not get one.

REPORT OF VICE PRESIDENT, FUNDRAISING

- Carla Stoltman

- **Cookie Dough Sales** – *Marlene Sherwood, Chair*
 - Distribution will be on November 15th in the cafeteria–
VOLUNTEERS NEEDED! Please sign up to help on the PTA website.
 - Thanks to everyone who participated. Numbers are being finalized, but right now we are close to \$9,000 for LTE.
- **Carnival** – *Mondie McFaddin, Chair* – Saturday, April 13th
 - **VOLUNTEERS NEEDED!**

REPORT OF VICE PRESIDENT, FUNDRAISING - *Carla Stoltman*

- *Fuss Free – Carla Stoltman*
 - Rock Star Sponsor
 - Any fuss free donation over \$100 during the school year.
 - 100% of your donation goes to LTE.
 - You will receive a car decal and recognition.
 - Tax deductible.
 - 9 families have participated .
 - Fuss free donations are accepted in any amount all year.
- *Chick-fil-A Spirit Night – Carla Stoltman, Chair*
 - First Chick-fil-a brought in \$182.12 for LTE
 - 12/5 is the next Spirit Night.

REPORT OF VICE PRESIDENT, FUNDRAISING - *Carla Stoltman*

- Working on an additional Spirit Night at Allstar Burger on January 16th. 10% of all sales from 4:00 pm – close will go to LTE.
- Box Tops, Randall' s, etc.. – *Maria Turner, Chair*
 - October 20th was the first deadline for Box Tops and LTE will receive \$604.10 **WOW!!**
 - Keep turning in the Box Tops!

REPORT OF STANDING COMMITTEES

- Volunteers – *Ferree Rhodes*
 - Total volunteer hours through October: 4,107
 - Volunteer of the Month for November – *Lara Anton*
 - Staff of the Month for November – *Elizabeth Cardle*
 - IMPORTANT: Log your hours!!! Please go to www.lte.my-pta.org to log your volunteer hours or e-mail Ferree Rhodes frhodes@independencetitle.com
 - Nominations for Volunteer and Staff of the Month can be sent to Ferree Rhodes, Volunteer Chair

REPORT OF STANDING COMMITTEES

- Communications – *Onieda Gonzalez and Paloma Valencia-Rodriguez*
 - LTE PTA website is: www.lte.my-pta.org.
 - Please REGISTER, so you get MEMBER ACCESS
 - Web-site has the following Volunteer Sign-up:
 - Cookie Dough Distribution
 - Thanksgiving Feast for kids
 - Teacher Appreciation Feast
 - Book Fair

REPORT OF STANDING COMMITTEES

- Health & Welfare – *Jennifer Wright*
 - Track and Field Day was a huge success!!!
 - Thanks to the 120 volunteers who made this event possible.
- Hospitality – *Laura Guerrero*
 - *“Friday Feast” will be Friday, November 16th* and is hosted by the entire school. We need your help to make this Fall Feast a success!!
 - Sign up on the website to bring an item (under school store section due to website error).

REPORT OF STANDING COMMITTEES

- Squire Booster Club – *Kellie Carson*
 - Class Shirt – Shirts have already been delivered. No more orders will be placed.
 - School Store – *Lara Anton, chair* - Open on Fridays during the lunch hours, 11am-1pm! Contact Lara Anton, if you are interested in working at the school store each Friday!
 - Fridays are SPIRIT DAYS at LTE!! Wear your LTE shirts to show your school pride! LTE spirit wear t-shirts are still available in the school store.
 - Spirit Wear will be available during Reading Night Thursday!

REPORT OF THE PRINCIPAL

- Karen Miller-Kopp

13 November 2012

LTE General PTA Meeting



ANNOUNCEMENTS AND ADJOURNMENT

- **November:**
 - 11/12-11/14 – Book Fair
 - 11/15 – Language Arts Night
 - 11/14 – Thanksgiving Lunch
 - 11/16 – Friday Feast with the entire school hosting
 - 11/19-23 – Thanksgiving Break

ANNOUNCEMENTS AND ADJOURNMENT

- IMPORTANT LOCATIONS FOR INFORMATION!!!
- www.lte.my-pta.org - LTE PTA's website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.
- www.ltisdschools.org/lte/site/default.asp - LTE's official website!!!
- <http://www.ltisdschools.org/laketravis/site/default.asp> - LTISD's website!!!
- <http://www.laketraviseducationfoundation.org/> - Lake Travis Education Foundation
- <http://www.txpta.org/> - Texas PTA's website!!!
- <https://www.v-volunteer.com/> - Website to log all of your volunteer hours!!!
- ADJOURNED @ 6:15PM

